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Current Contents Connect Quick Reference Card

CURRENT CONTENTS EDITIONS

- · Agriculture, Biology and Environmental Sciences
- Arts and Humanities
- Clinical Medicine
- Engineering, Computing and Technology
- Life Sciences
- Physical, Chemical and Earth Sciences
- · Social and Behavioral Sciences

CURRENT CONTENTS COLLECTIONS

- Business
- Electronics and Telecommunications

CURRENT CONTENTS CONNECT COVERAGE

Current Contents ® (CC) is published daily in seven multidisciplinary editions and two collections that can be searched independently or in combination. Current Contents Connect (CCC) covers over 7,400 research journals found in over one hundred disciplines. Each CC edition and collection offers searchable author abstracts. The Arts and Humanities edition offers abstracts for the year 2000 and forward.

FEATURES

Users can search any or all of the editions to which your site subscribes (up to all seven CC editions and two collections). Or browse by journal title or discipline. Users can also browse through $Current\ Web\ Contents^{TM}$, a collection of expertly evaluated scholarly Web sites.

Current Contents Connect provides access to all significant items within each research journal covered. You can retrieve:

- articles
- bibliographies
- book reviews
- corrections
- editorials
- letters
- news items
- reprints
- review papers
- reviews of computer software, hardware and databases
- and more...

ALERTING

Profile-based alerting is available as an option for your institution. Users can create and manage a set number of alerts that will run on *Current Contents Connect*. Results are sent to a specified e-mail address weekly.

LINKS TO VITAL RESOURCES

Linking technology in *Current Contents Connect* increases the power and effectiveness of your search strategy, focusing your search beyond the journal literature to other high-quality, relevant sources:

- Publishers' full text
 - direct links to online journals with free or publicly available full-text
 - direct links to 4.8 million full-text records via ISI
 Links (available to users whose institutions subscribe
 to CC Connect and select publishers' electronic journals)
- Over 3,600 evaluated Web sites in all disciplines.
 The Current Web Contents button links from Current Contents Connect to Web sites selected from among tens of thousands by ISI subject experts for scholarly content, quality and relevance
- ISI Web of Science® (available to users whose institutions subscribe to both Current Contents Connect and ISI Web of Science)
- The National Center for Biotechnology Information (NCBI) GenBank DNA and protein sequence databases

LINK TO FULL-TEXT WEB CONTENT

Current Contents eSearchSM technology enables you to find the most important and relevant documents. Search over 115,000 full text Web documents on evaluated Web sites,

- preprints full-text articles
- funding data information on funding sources, grants and awards
- research activities article abstracts, meeting abstracts, proceedings, theses and dissertations





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Browsing tables of contents is an easy way to keep up-to-date with developments in your field of research. By clicking the Browse button, *CCC* allows you to browse the tables of contents by journal title or discipline and *Current Web Contents* by discipline.

BROWSING TABLE OF CONTENTS BY JOURNAL TITLE

- 1. CLICK the Browse button
- 2. CLICK the first letter of the Journal's Title
- 3. CLICK the Journal Title's link
- 4. Click on the Issue (if multiple Issues are listed)
- 5. View the Table of Contents

BROWSING JOURNALS OR CURRENT WEB CONTENTS BY DISCIPLINE

- 1. CLICK the Browse Button
- 2. CLICK the CC discipline or edition you wish to browse

For Journals by Discipline

- 1. CLICK the Tables of Contents of Journals button
- 2. CLICK the title you wish to browse
- 3. CLICK on the Issue (if multiple Issues are listed)
- 4. View the Table of Contents

For Current Web Contents by Discipline

- 1. CLICK the Web sites button
- 2. Browse list of relevant Web sites
- CLICK on the full record link to view a description of each Web site
- 4. Link to evaluated Web sites

BREAD CRUMB TRAIL

The "Bread Crumb Trail" in browse mode provides enhanced navigational links back to previously selected pages, enabling you to start a new browse, or to select another discipline, another journal, or a different issue.

SEARCHING SEARCH



Click the SEARCH button to start your CCC search.

SEARCH BASICS AND RULES

Truncation/Wildcards

* = zero to many characters

Examples:

pharmac* = pharmacy

pharmaceutics pharmaceutical

pharmacology

sul*ur* = sulfur

sulfurous sulphur sulfuric ?=-one character

Examples:

vitamin b? = vitamin b1

vitamin b6

tut?nkham?n = tutenkhamon

tutankhamun

SEARCHING continued

Boolean Operators/Positional Operators





sweetener



hearing

aids

AND

OR

NOT

The shaded areas are retrieved.

SAME - the terms joined by SAME must occur within the same sentence (where sentence is understood to be a period-delimited string) for the record to be selected.

THRU - use THRU to join sequential set numbers with OR operators

For example: 1 THRU 4 is equivalent to 1 OR 2 OR 3 OR 4.

TERM INDEX

TERM INDEX

Use term index to identify, select, and search terms and their variants.

SEARCH FIELDS

TOPIC/SUBJECT

Truncation: right & internal

Boolean/positional: and, or, not, same

TITLE

Truncation: right & internal

Boolean/positional: and, or, not, same

RULE

Truncate terms to retrieve derivative forms and plurals.

Use internal wildcards to retrieve variant and preferred forms.

Use synonyms (natural language, acronyms, jargon); combine these with the OR operator.

Use the SAME operator with possessive phrases.

TS Includes words from titles, author keywords, *KeyWords Plus*®, and author abstracts.

TI Includes words from article titles or chapter titles of journals and books.

EXAMPLE

Enter angioplast* to retrieve angioplasty, angioplasties, angioplastic, etc.

Enter wom?n to retrieve woman or women. Enter lab*r to retrieve labor or labour.

Enter heart* OR coronar* OR cardio* OR cardia* to retrieve heart, hearts, hearts, heartbeat, coronary, cardiovascular, cardiotonic, cardiopulmonary, cardiac, etc.

Enter bell* SAME pals* to retrieve Bell's palsy, Bell palsy, etc.

Includes all author and editor names from journals and books.

AUTHOR/EDITOR

Truncation: right & internal Boolean: and, or, not

RULE

Enter surname, a space, and up to 5 initials. Truncate if uncertain of initials.

Consult the Author/Editor Index and/or search for variations on names where the family name may not be the last name.

Search compound names in fused and compound forms for complete retrieval.

EXAMPLE

AU

Enter fleming gr* to retrieve items by Gabriel R. Fleming.

Enter yen sw OR shi wy to retrieve items by Shi-Wa Yen.

Enter uzonyi ks OR sandor uk OR kiss su to retrieve items by Uzonyi Kiss Sandor.

Enter omalley d* OR o malley d* to retrieve items by Daniel O'Malley. (This will also retrieve items by the last name O'Malley-Davis.) Enter garciamarquez g* OR garcia marquez g* OR marquez gg* to retrieve items by Gabriel Garcia Marquez.

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ADDRESS

Truncation: right, internal

Boolean/positional: and, or, not, same

AD Searches all author and institution addresses including the addresses of reprint authors.

RULE

Search the most significant address terms.

Truncate abbreviations for complete retrieval.

Use the SAME operator to search for departments at specific institutions.

EXAMPLE

Enter sloan kettering to retrieve items from the Memorial Sloan-Kettering Cancer Center.

Enter swiss fed* inst* tech* to retrieve items from the Swiss Federal Institute of Technology.

Enter kyoto univ* SAME chem* to retrieve items from the chemistry department(s) at Kyoto University.

DISCIPLINE

Boolean: and, or, not

DI Searches for items in specific CC disciplines.

RULE

Select disciplines from the term index. Some disciplines have multiple entries or contain special characters (ampersands, commas or slashes).

EXAMPLE

Select animal sciences from the term index to retrieve items from that discipline.

JOURNAL TITLE

Truncation: right, internal

Boolean: or, not

JΤ Searches all journal, book, or book series titles.

RULE

Use the term index to select the desired title(s). Click the ADD TO SEARCH button, then the SEARCH button.

Enter the journal, book, or book series title in full or truncate it.

EXAMPLE

Select Journal of Vascular Surgery to retrieve items from that journal.

Select journal of vascul* to retrieve items from the Journal of Vascular Surgery, the Journal of Vascular Research, and the Journal of Vascular and Interventional Radiology.

Enter cell* to retrieve items from the journals Cell, Cell Proliferation, Cellular Signalling but not Stem Cells.

DOCUMENT TYPE

Truncation: left, right, internal

Boolean: or, not

DT Searches for specific document types.

RULE

Use the term index to select the desired document type. Alternatively, enter the document type in full or truncate it. **EXAMPLE**

Enter book review to retrieve that type of document.

LANGUAGE

Truncation: right, internal

Boolean: or, not

LA Searches for items written in specific languages.

RULE

Use the field dictionary to select the desired language.

Alternatively, enter the language in full or truncate it.

EXAMPLE

Enter french for items written in that language.

Current Contents Connect Quick Reference Card

FIELD COMBINATION searches two or more different search fields in a single statement. The field tags are listed in the Field pull-down list.

Example: ts=varicella and dt=review and la= english

SET COMBINATION combines previous search statements using Boolean operators and sets.

Examples: (1 or 2 or 4) not 3 1 and 4 3 thru 8

NOTE: For complete retrieval, use a field combination search to combine sets when both sets will total 100,000 or more results.

Set	Field	Query	Results
4	Field Combination	ts=deforest* AND dt=article	366
3	Set Combination	1 and 2	47
2	Topic/Subject	deforest*	417
1	Document Type	article	1,284,250

SAVING A SEARCH STRATEGY

A search strategy is a search statement or sequence of search statements that you save to your computer's hard drive. Search strategies are convenient if you find that you do the same searches repeatedly whenever *Current Contents* is updated. There is no limit to the number of search strategies you can save.

Create search statements on the Search page.

Click the EDIT/SAVE STATEMENTS button at the bottom of the Search page to go to the Alert/Search Strategy Management page.

On the Alert/Search Strategy Management page, you can

- save your search statement as a strategy
- add to and edit search statements
- create alerts for automatic weekly e-mailed results

CREATING AN E-MAIL ALERT

Scroll down to the bottom of the **Alert/Search Strategy Management** page for instructions and options to select for e-mail alerts.

Your final search statement (highlighted in yellow) is used to create an alert, which runs automatically and is sent to you weekly. For best results, you may want to create profiles with field combinations or set combinations in the last statement. The results of the weekly search are delivered to the e-mail address you select.

Alerting is a feature that may or may not be selected by your institution. Check with your librarian.

SINCE LAST VISIT

Use the "since last visit" feature to retrieve new search results since the last time you ran your search strategy. Once you save a strategy, the date you save it becomes the date of the last visit for that strategy. The strategy, which is saved to your hard drive, can be opened in your browser at any time so you can rerun the search against the latest data.

Click the SAVE ALERT/SEARCH button.

Your Web browser displays a dialog box for you to specify where on your local hard drive to save the file.

If your browser is Internet Explorer, you may not see a Save dialog box.

- 1. Instead, you will see the Alert/Search Strategy Management page again.
- 2. Open the File menu on the toolbar, and click Save or Save As File to save the strategy.
- 3. Enter a location and file name
- 4. Click OK (in Windows) or Save (in Macintosh) to save the file.

Use the file extension .htm for naming strategy files, because most browsers will recognize and open files with this extension.

5. Use your browser's **Back** button to return to the **Search** page.

MARKING, SORTING, SAVING, PRINTING

Marking and Unmarking Records -

To mark a record on the full record view- Click the checkbox labeled MARK/UNMARK. To mark records from the summary results page, select the checkbox and click the UPDATE LIST button.

Marking multiple records at a time - You can mark all records on the page from the Summary Results display by clicking the MARK PAGE button.

To view your marked list, click the MY LIST button to view your Personal Interest Checklist (PIC). A PIC List is a numbered list of records created when records are marked during searching and browsing. Once added to the PIC list, records can be viewed, removed, sorted, printed, exported, saved or ordered.

SORTING RECORDS

1. Select one of the following sort options from the SORT pull-down menu

Latest Date - Records are sorted in reverse chronological order. This is the default sort order.

Journal Title - Records are sorted alphabetically by the journal, book or book series name.

First Author - Records are sorted alphabetically by the first author's surname.

2. Click the Perform Sort button to execute sort.

PRINTING RECORDS

To print records from your Personal Interest Checklist:

 Select one of the following print options from the pull-down menu:

Bibliographic - Brief display format including author name(s), article title, source,language, document type, and document delivery (IDS) number

Bibliographic + abstract - Brief display format including author name(s), article title, source, language, document type, document delivery (IDS) number and author abstract.

Full Record - A full display format including author name(s), article title, abstract, author keywords, *Keywords Plus*, source, reprint information, author address (es), language, document type, discipline, CC edition, and document delivery (IDS) number.

- 2. Click the **Reformat for Printing** button
- 3. Use your browser's File Print option to print.

SAVING/EXPORTING RECORDS

There are two options to save or export records:

- Click the EXPORT TO PROCITE/REFERENCE MANAGER/ENDNOTE button to export records directly into ProCite®, Reference Manager®, or EndNote®.
- 2. To save records to an ASCII file click the Save to File button. A dialog box will prompt you for the name and location of the file.

REQUESTING REPRINTS

Using Request-A-Print Cards:

- 1. Review and/or sort your Personal Interest Checklist
- 2. Select the Request-A-Print export format
- 3. Click to Save to File button
- 4. Use your browser's File/Save option to save the file on a local drive. Name the file with a *.rap extension. The saved file is now ready to be used with the Request-A-Print utility.

Sending an Electronic Request-A-Print (E-RAP)

If a reprint author's email address is provided in the source journal, a hot link will be included in the Reprints field. On the Full Record display:

- 1. Click the email hot link. Your Web browser's email will open a new message with the reprint author's address entered.
- Enter the text of your request including your mailing address.
- Cut and paste the bibliographic information from the full record to the message area to refer to the article you are requesting.
- 4. Click your browser's **SEND** button.

In-Depth Online Help System is available at all times



GETTING HELP

If you have questions about the use of *Current Contents Connect*, please contact the ISI Technical Help Desk. The Help Desk answers questions about *Current Contents*, as well as questions about appropriate search and retrieval techniques. Questions about network connections and/or the use of your Web browser should be directed to your network administrator.

TUTORIAL AVAILABLE! An educational tutorial of Current Contents Connect is available at www.isinet.com/ccctutorial/.

To contact the Technical Help Desk:

North America

Phone: 1-800-336-4474 or 215-386-0100 ext. 1591 Fax: 215-386-6362 E-mail: help@isinet.com

Latin America

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