

Order No. 7/2022

Subject: Election of the members of the Institute Council, members of the Scientific Council and members of the Pedagogical Council of ITQB NOVA - Electoral calendar

In accordance with the provisions of the statutes of the ITQB NOVA¹, elections are hereby called for the current month of September and beginning of October 2022, with a view to:

- Electing the representatives of the teaching staff, researchers and students of ITQB NOVA **Institute Council**;
- Electing the representatives of the teaching staff and researchers of ITQB NOVA **Scientific Council**;
- Electing the representatives of the teaching staff, researchers and students of ITQB NOVA **Pedagogical Council**.

The corresponding electoral processes will take place according to the following electoral calendar and will have the support of the Secretariat of the Institute's Management.

Organ	Date	Election/Description	Voters
Electoral rolls	September 16	Publication of provisional electoral rolls, with reference to the date of publication of this order	-
	September 19-23	Period for consultation and receipt of complaints to the electoral roll	-
	September 26-27	Decision by the Electoral Commission on any complaints and implementation of corrections	-
	September 28	Display of the final electoral roll	-

¹ Despacho n.º 10900/2021, de 22 de outubro, publicado no Diário da República, 2.ª série, n.º 216, de 8 de novembro.

Organ	Date	Election/Description	Voters
Institute Council	September 29 (eventual tie breaker: September 30)	1st phase for the election of the Institute Council Election of two Full Professors or Coordinating Researchers	<ul style="list-style-type: none"> All career teaching staff and researchers All full-time teaching staff and researchers with a contract of at least one year with the Institute, working in premises administered by ITQB NOVA and holding a doctoral degree All teaching staff and researchers with active hosting agreements with the Universidade Nova de Lisboa
	October 3 (eventual tie breaker: October 4)	2nd phase for the election of the Institute Council Election of two members of the teaching staff and researchers with a contract with ITQB NOVA	<ul style="list-style-type: none"> All career teaching staff and researchers All full-time teaching staff and researchers with a contract of at least one year with the Institute, working in premises administered by ITQB NOVA and holding a doctoral degree All teaching staff and researchers with active hosting agreements with the Universidade Nova de Lisboa
		2nd phase for the election of the Institute Council Election of the student representative	All master and PhD students enrolled for more than one year
	October 6 (eventual tie breaker: October 7)	3rd phase for the election of the Institute Council Election of three representatives of the teaching staff and researchers	<ul style="list-style-type: none"> All career teaching staff and researchers All full-time teaching staff and researchers with a contract of at least one year with the Institute, working in premises administered by ITQB NOVA and holding a doctoral degree All teaching staff and researchers with active hosting agreements with the Universidade Nova de Lisboa
	October 8	Announcement of the election results of the Institute Council	-

Organ	Date	Election/Description	Voters
Scientific Council	October 10 (eventual tie breaker: October 11)	1st phase for the election of the Scientific Council Election of six representatives of career teaching staff and researchers	<ul style="list-style-type: none"> All career teaching staff and researchers All full-time teaching staff and researchers with a contract of at least one year with the Institute, working in premises administered by ITQB NOVA and holding a doctoral degree All teaching staff and researchers with active hosting agreements with the Universidade Nova de Lisboa
	October 12 (eventual tie breaker: October 13)	2nd phase for the election of the Scientific Council Election of four representatives of teaching staff and researchers	<p>Within each Scientific Division:</p> <ul style="list-style-type: none"> All career teaching staff and researchers All full-time teaching staff and researchers with a contract of at least one year with the Institute, working in premises administered by ITQB NOVA and holding a doctoral degree All teaching staff and researchers with active hosting agreements with the Universidade Nova de Lisboa
	October 14	Announcement of the election results of the Scientific Council	-
Pedagogical Council	October 17 (eventual tie breaker: October 18)	Election of the Pedagogical Council: Election of two representatives of teaching staff and researchers	<ul style="list-style-type: none"> All career teaching staff and researchers All full-time teaching staff and researchers with a contract of at least one year with the Institute, working in premises administered by ITQB NOVA and holding a doctoral degree
		Election of the Pedagogical Council: Election of two representatives of students	All master and PhD students enrolled for more than one year
	October 19	Announcement of the election results of the Pedagogical Council	-

All electoral acts shall be presencial, through the deposit of the vote in a ballot box. In exceptional and duly justified cases, in which it is not feasible to vote in person, voting may be done by telematic means.

The above mentioned calendar considers a working day interval between each electoral act, so that a second ballot may be held in case of a tie.

Oeiras, September 9, 2022

Cláudio M. Soares
Director of ITQB NOVA