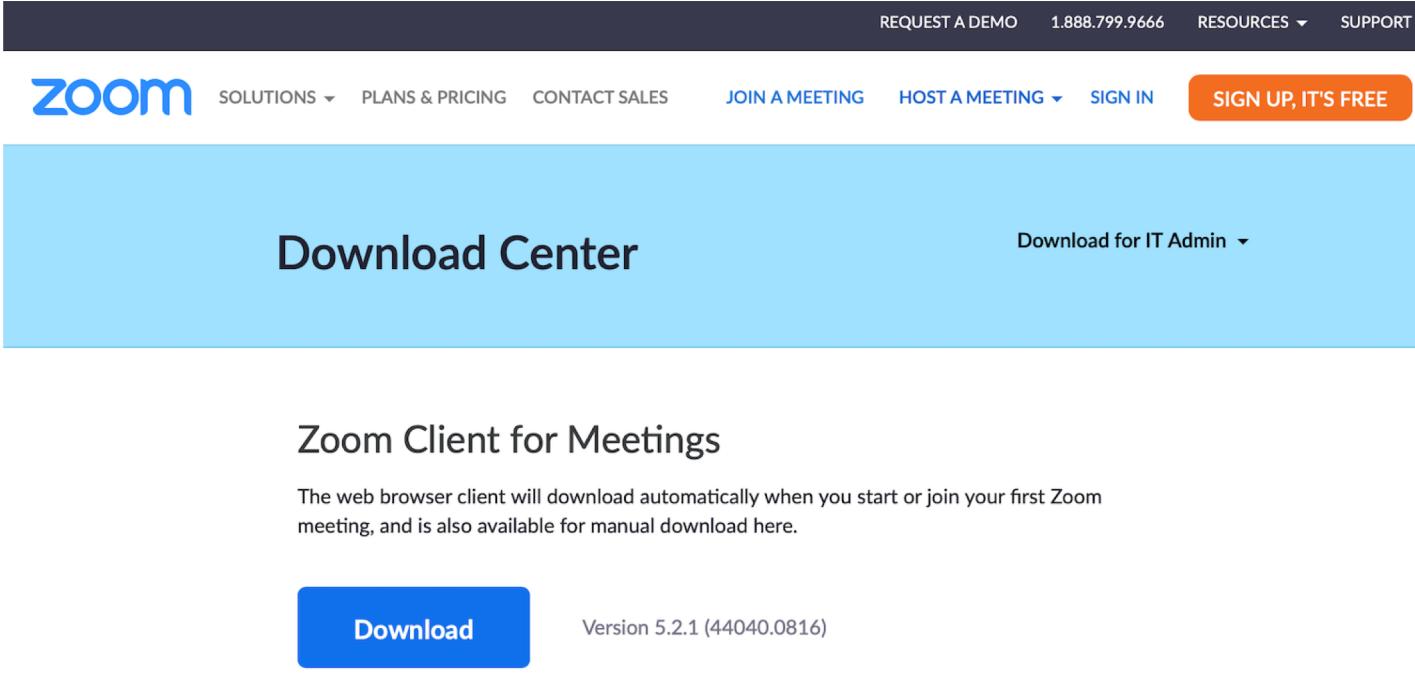


STEP 1

Download and install the application Zoom directly from the Zoom website:

https://zoom.us/download#client_4meeting

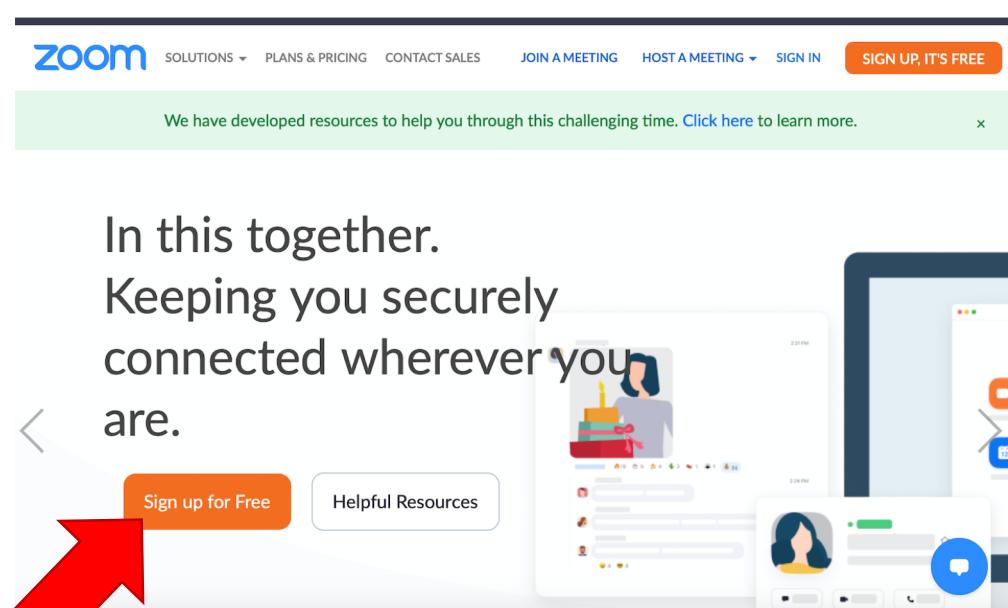
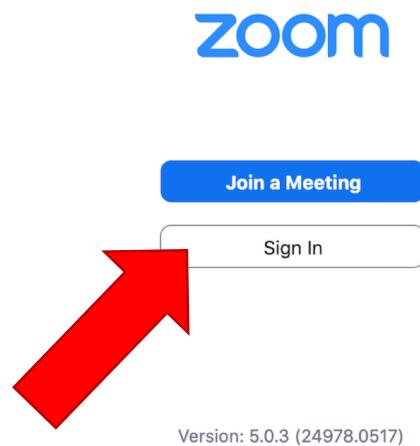


The screenshot shows the Zoom website's 'Download Center' for the 'Zoom Client for Meetings'. The top navigation bar includes links for 'REQUEST A DEMO', '1.888.799.9666', 'RESOURCES', 'SUPPORT', 'SOLUTIONS', 'PLANS & PRICING', 'CONTACT SALES', 'JOIN A MEETING', 'HOST A MEETING', 'SIGN IN', and a prominent orange 'SIGN UP, IT'S FREE' button. Below the navigation is a large blue header with the text 'Download Center' on the left and 'Download for IT Admin' on the right. The main content area features a large blue button with the word 'Download' in white, and to its right, the text 'Version 5.2.1 (44040.0816)'. A small note above the download button states: 'The web browser client will download automatically when you start or join your first Zoom meeting, and is also available for manual download here.'

STEP 2

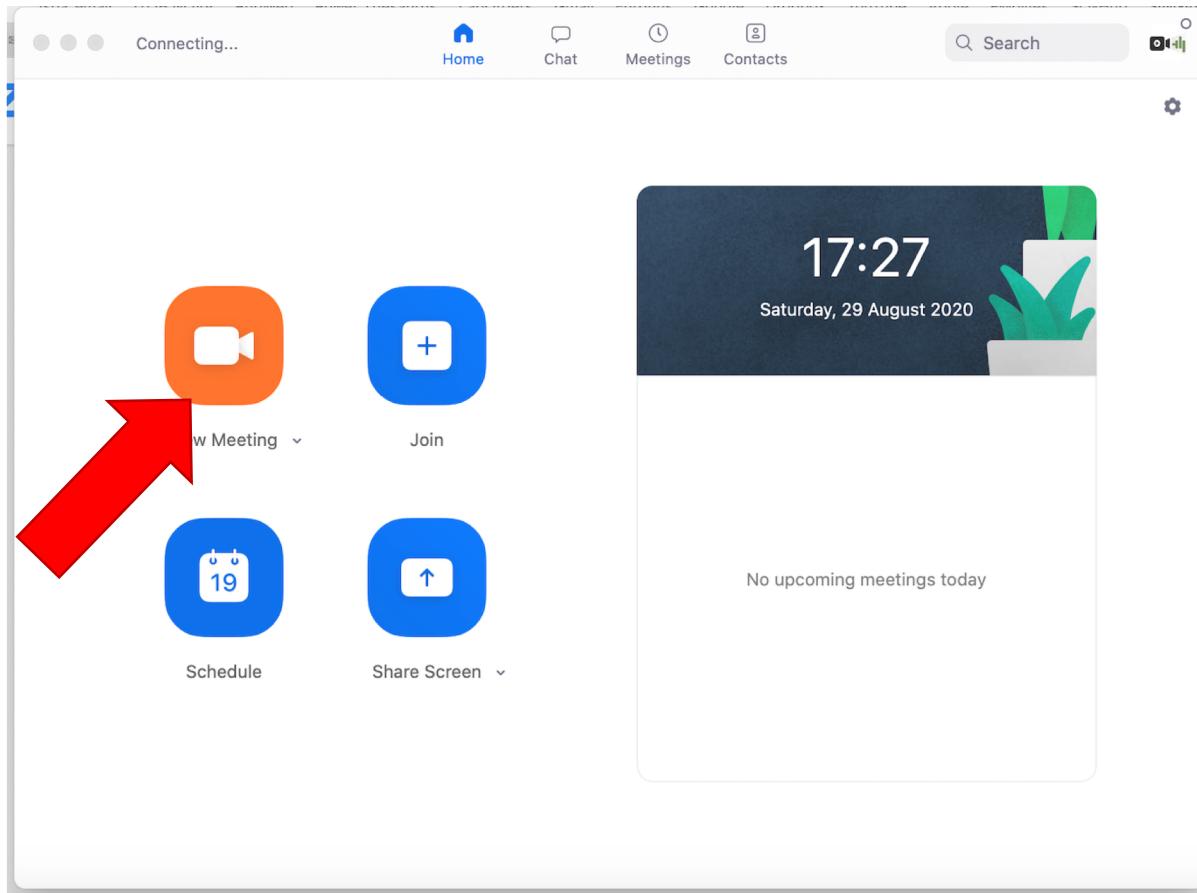
Start the ZOOM application, and sign up or sign in.

•



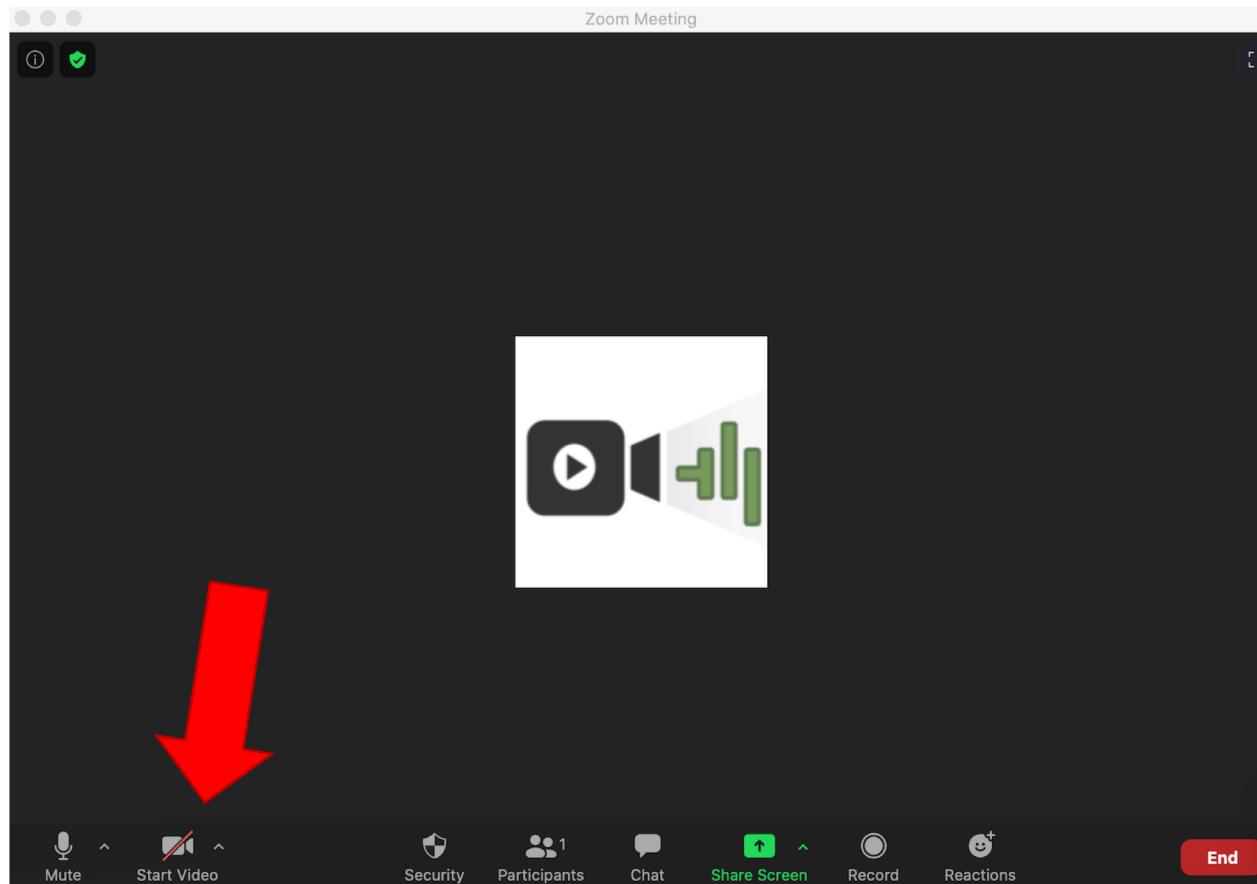
STEP 3

Start a new session, by clicking the “New Meeting” button.



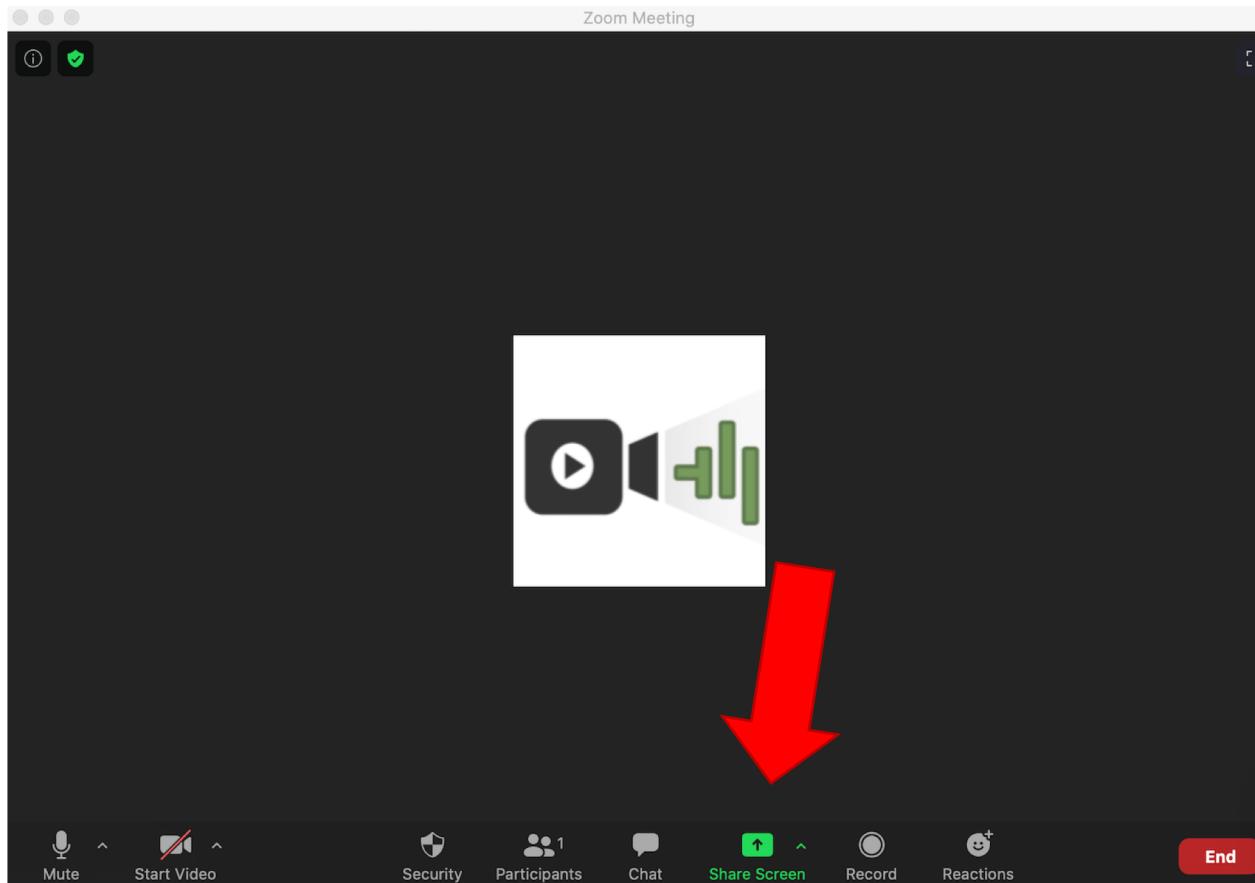
STEP 4

Click on “Join with Computer Audio”, and make sure to start your webcam by clicking on the “Start Video” Button



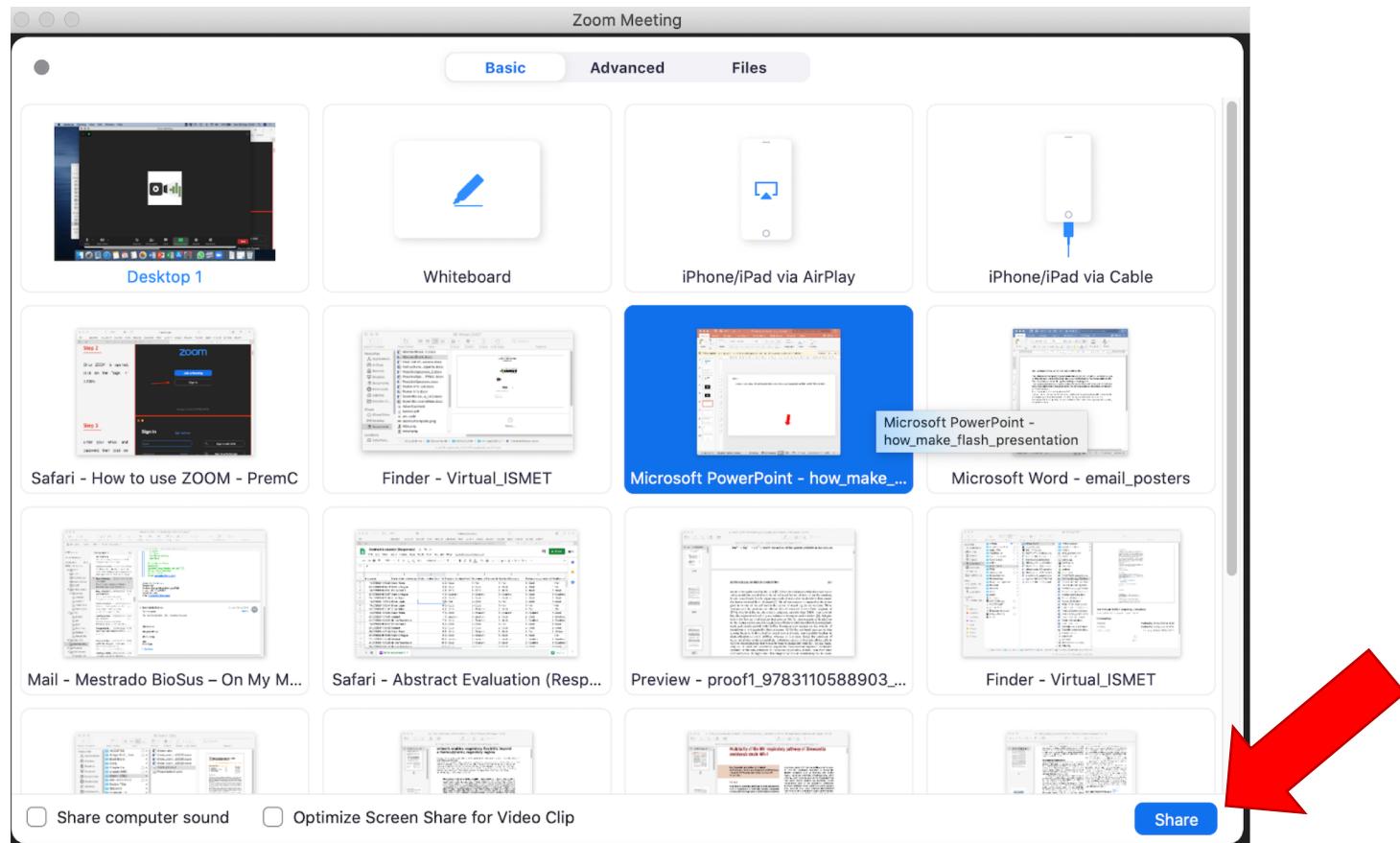
STEP 5

Once your video is on, share screen by clicking the button "Share Screen"



STEP 6

A new window open. Choose the application that contains your presentation and click on the “Share Button”.



STEP 7

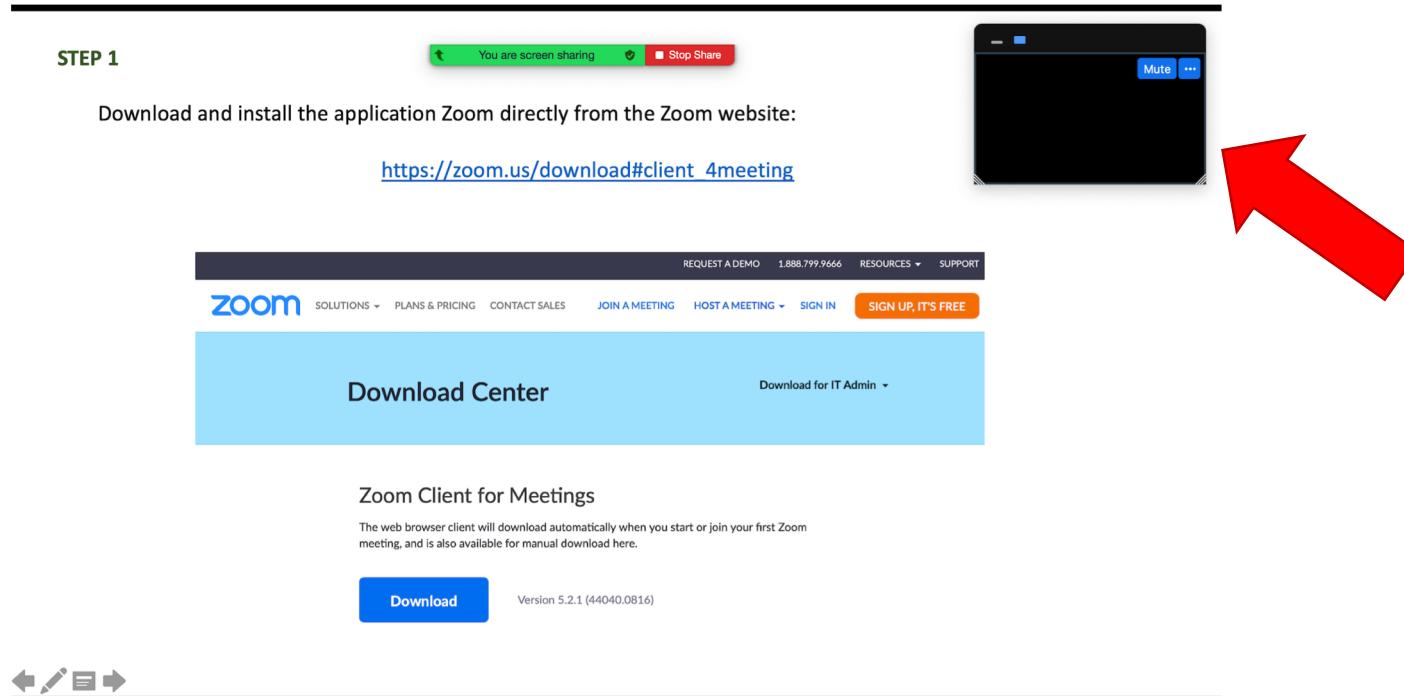
Once you shared your screen, you can start your presentation as you would have done in a regular presentation. Reduce the size of your camera by clicking and dragging one of the two bottom extremities of the window. It is mandatory that all authors put the camera window on the top right corner, and leave their camera on during the presentation.

STEP 1

You are screen sharing Stop Share

Download and install the application Zoom directly from the Zoom website:

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Zoom Client for Meetings

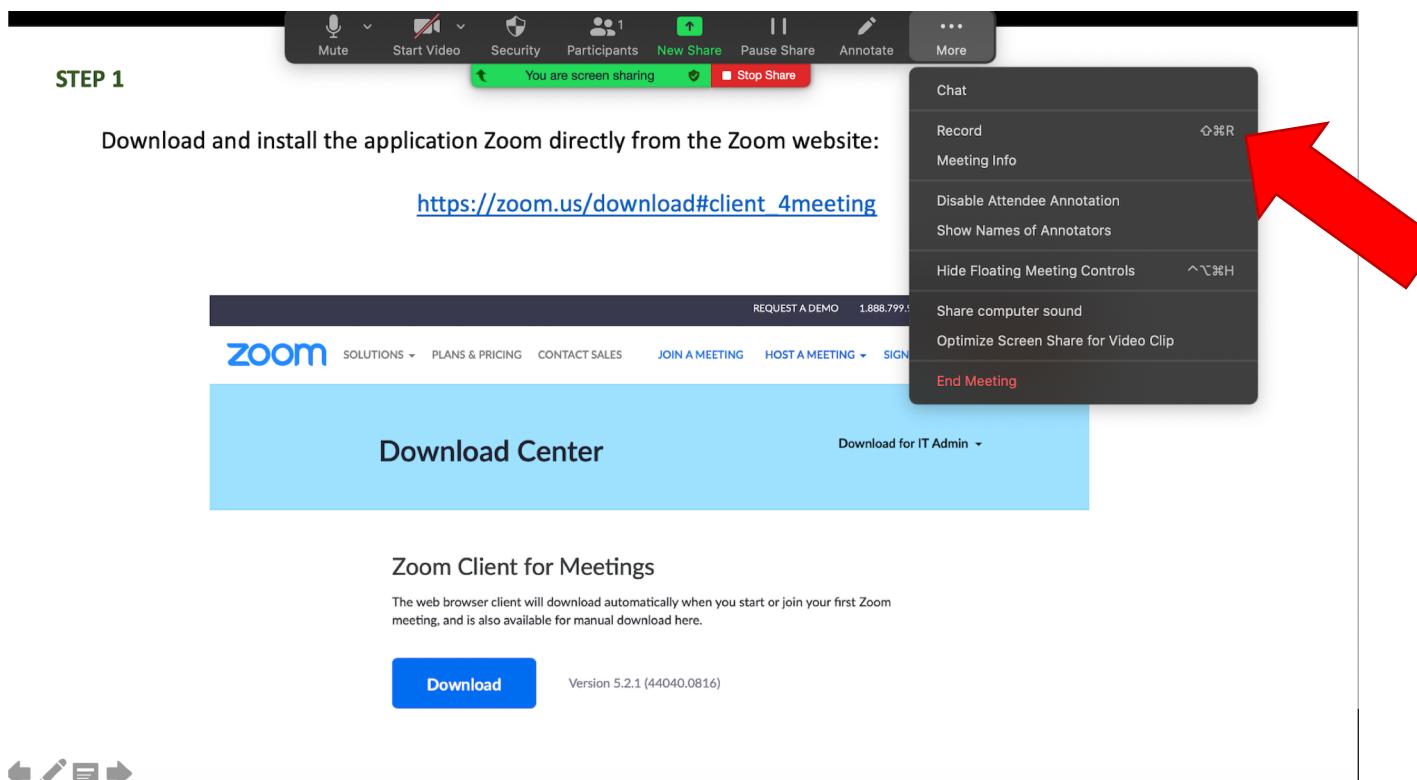
The web browser client will download automatically when you start or join your first Zoom meeting, and is also available for manual download here.

Download Version 5.2.1 (44040.0816)

◀ ▶

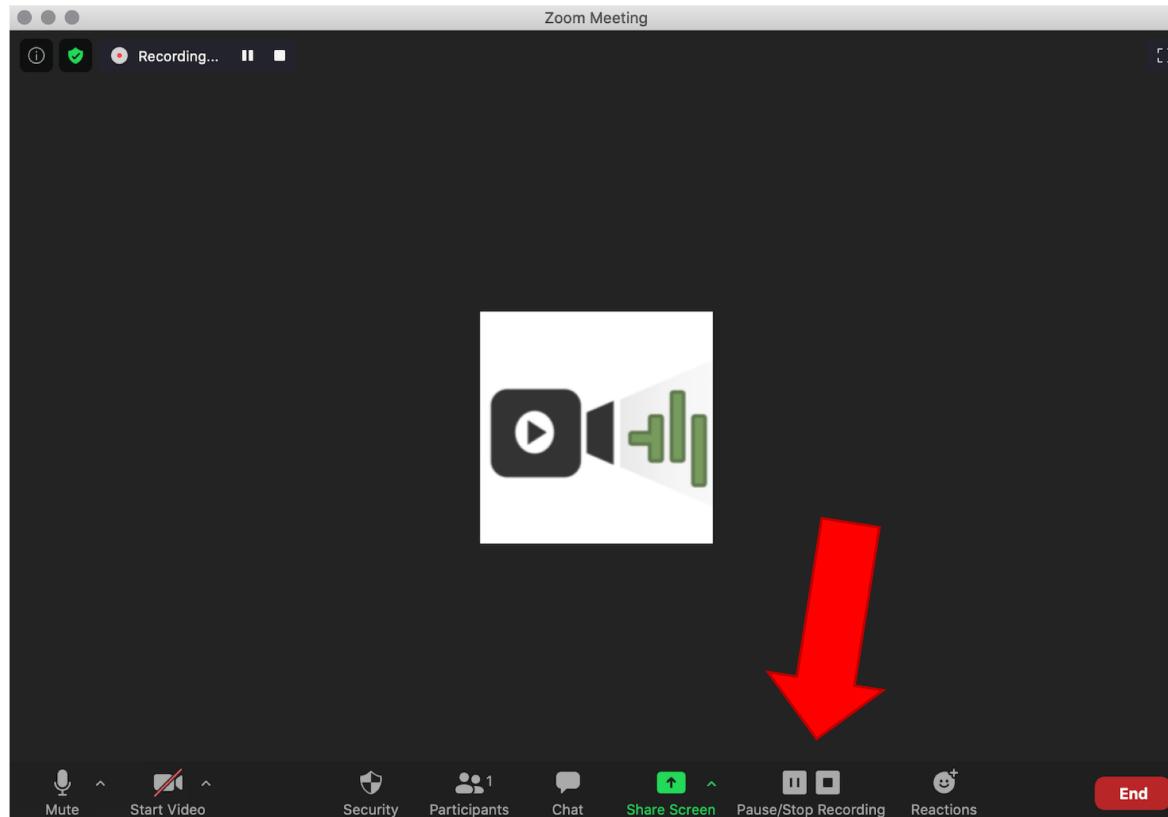
STEP 8

Once you are ready to record, select the “Record” Option under the “More” button. Run the presentation. You can use several slides to present your poster. But remember, the maximum duration of your presentation is 4 minutes.



STEP 9

When you finish your presentation, click on “Stop Recording” option. End screen Sharing by simply click on the red button “Stop Share”.



STEP 10

Once you are back at the meeting, click the red “End” button. When you click the “End Meeting for All”, the session will be over, and your recording will automatically be saved on your computer under the zoom folder.

