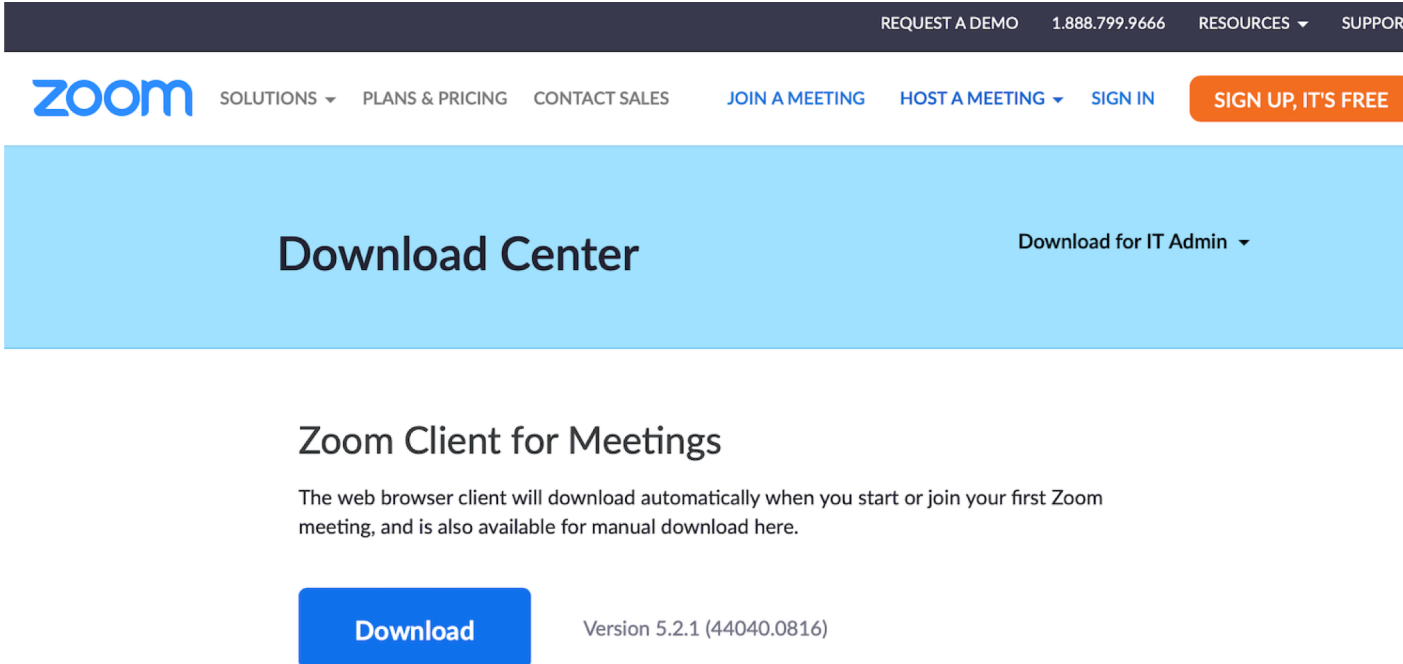


## STEP 1

Download and install the application Zoom directly from the Zoom website:

[https://zoom.us/download#client\\_4meeting](https://zoom.us/download#client_4meeting)



The screenshot shows the Zoom website's Download Center. At the top is a dark navigation bar with links for 'REQUEST A DEMO', '1.888.799.9666', 'RESOURCES', and 'SUPPORT'. Below this is a white navigation bar with the Zoom logo, 'SOLUTIONS', 'PLANS & PRICING', 'CONTACT SALES', 'JOIN A MEETING', 'HOST A MEETING', 'SIGN IN', and a prominent orange 'SIGN UP, IT'S FREE' button. The main content area has a light blue header with 'Download Center' and a link for 'Download for IT Admin'. The section is titled 'Zoom Client for Meetings' with a description: 'The web browser client will download automatically when you start or join your first Zoom meeting, and is also available for manual download here.' A blue 'Download' button is shown next to the version number 'Version 5.2.1 (44040.0816)'.

zoom SOLUTIONS ▾ PLANS & PRICING CONTACT SALES JOIN A MEETING HOST A MEETING ▾ SIGN IN SIGN UP, IT'S FREE

## Download Center

Download for IT Admin ▾

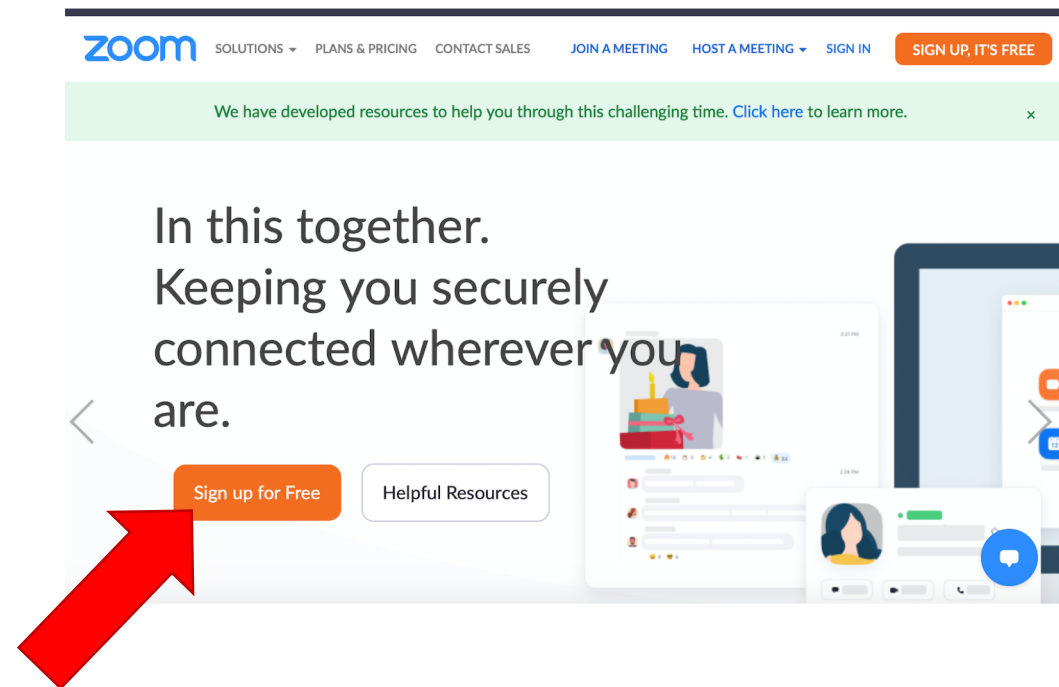
### Zoom Client for Meetings

The web browser client will download automatically when you start or join your first Zoom meeting, and is also available for manual download here.

**Download** Version 5.2.1 (44040.0816)

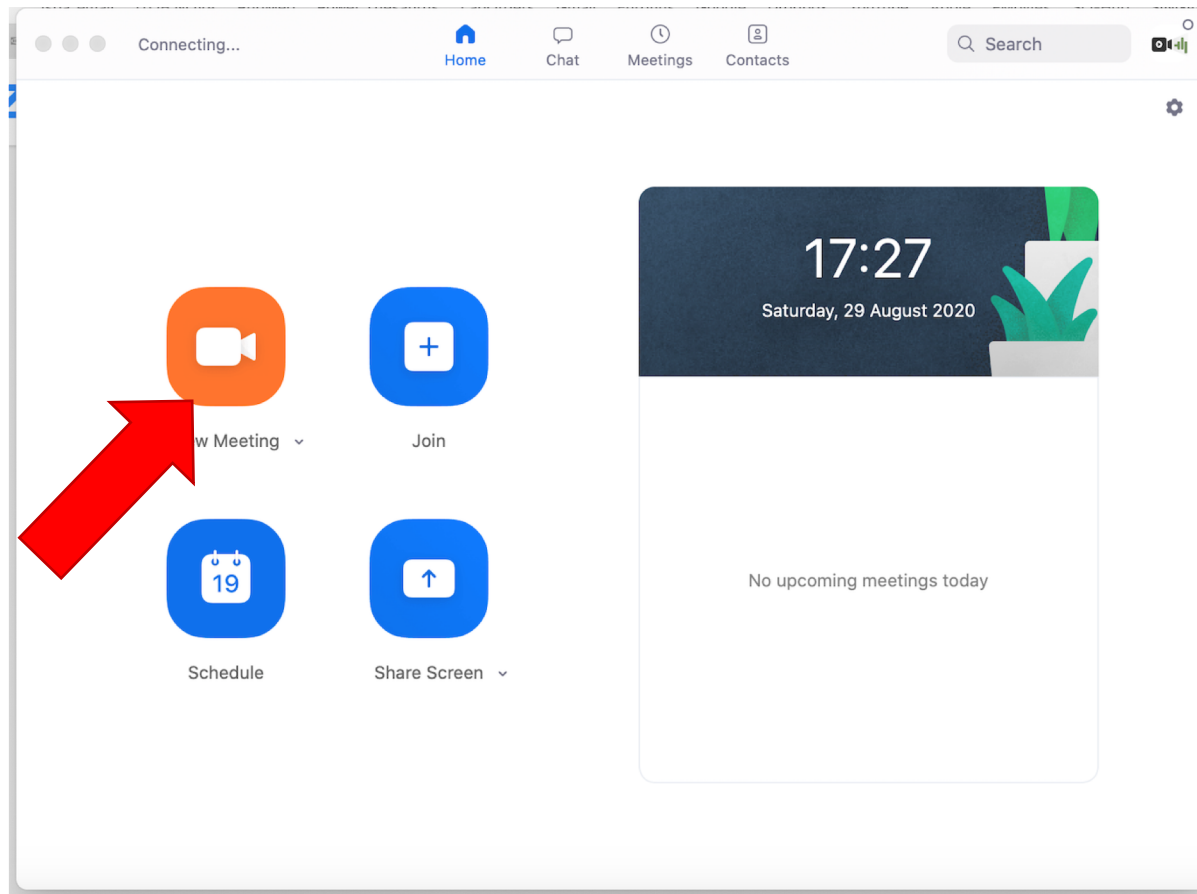
## STEP 2

Start the ZOOM application, and sign up or sign in.



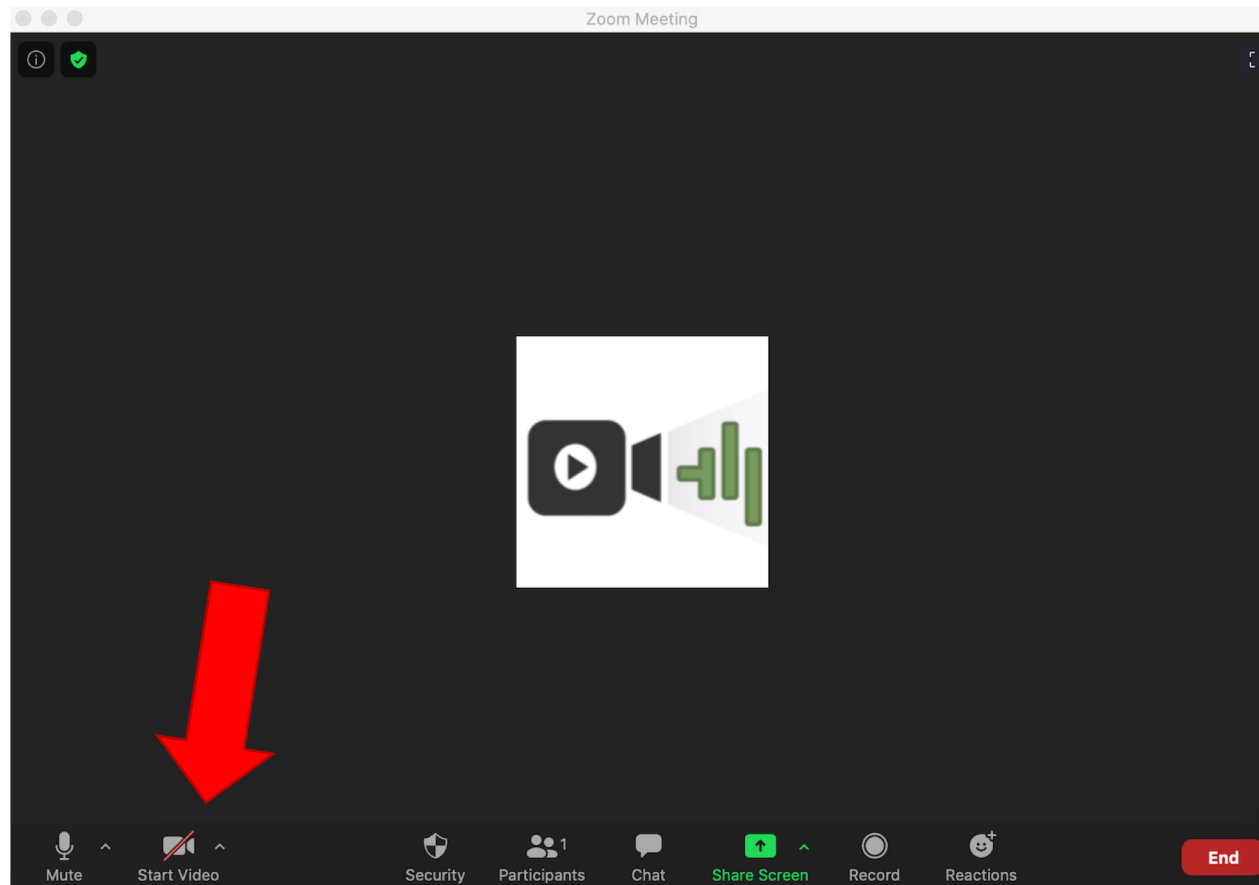
### STEP 3

Start a new session, by clicking the “New Meeting” button.



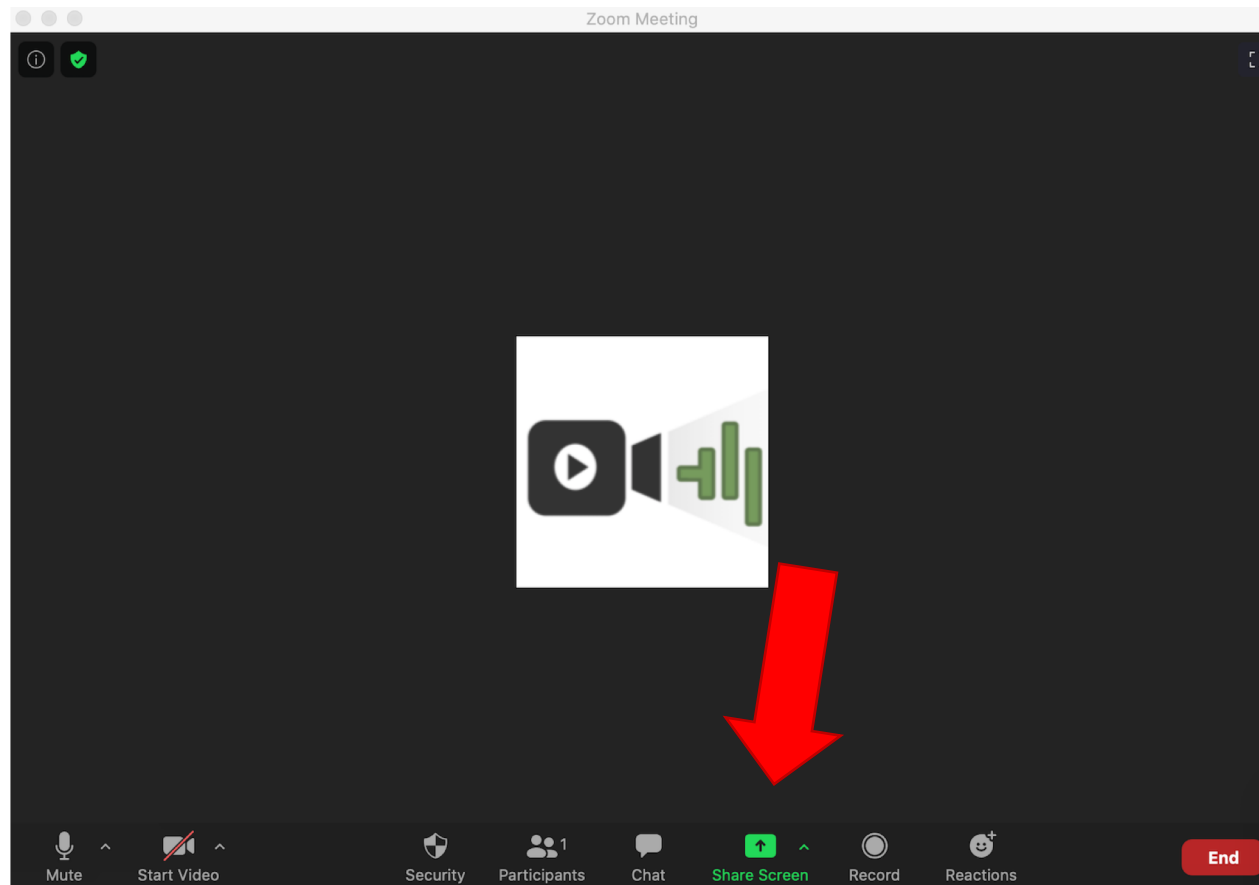
## STEP 4

Click on “Join with Computer Audio”, and make sure to start your webcam by clicking on the “Start Video” Button



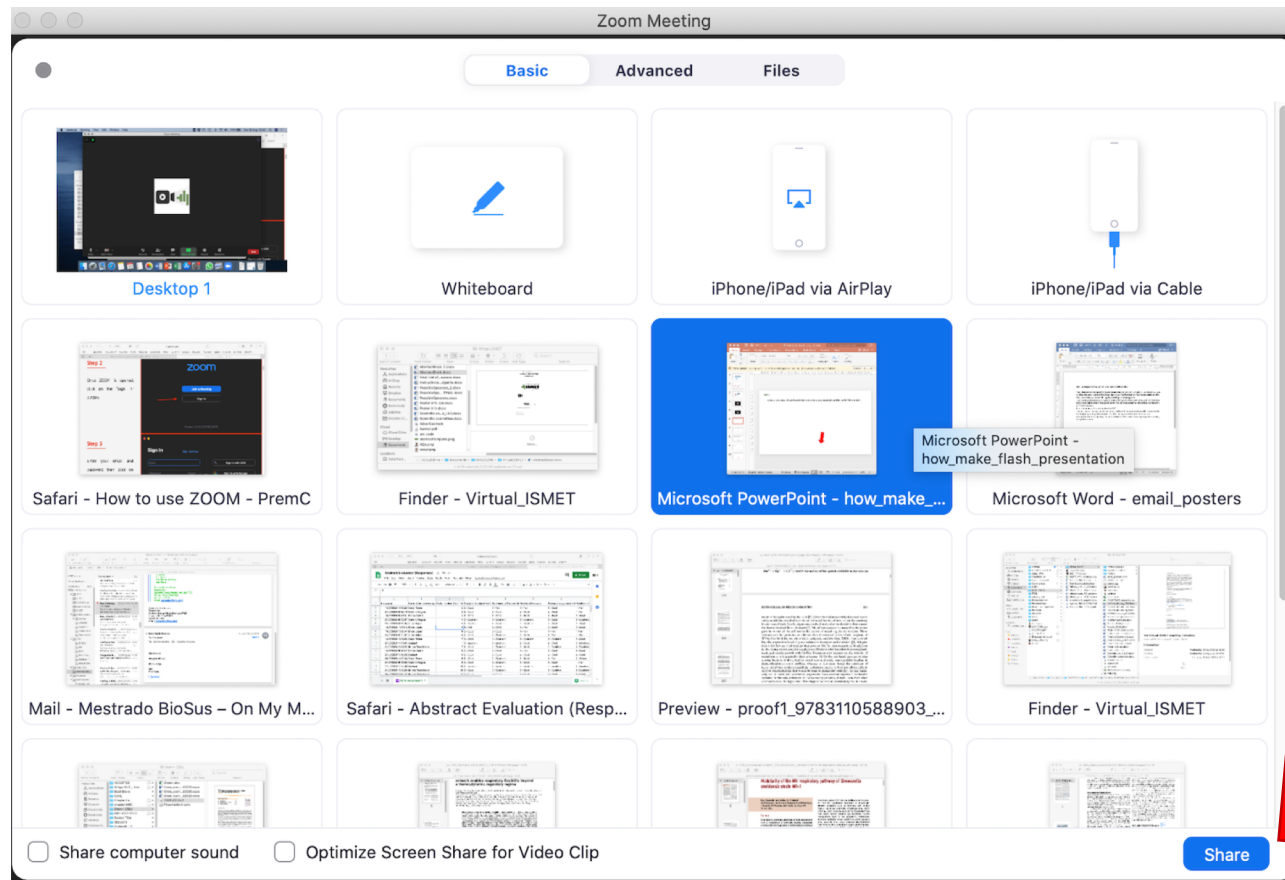
## STEP 5

Once your video is on, share screen by clicking the button "Share Screen"



## STEP 6

A new window open. Choose the application that contains your presentation and click on the “Share Button”.



## STEP 7

Once you shared your screen, you can start your presentation as you would have done in a regular presentation. Reduce the size of your camera by clicking and dragging one of the two bottom extremities of the window. It is mandatory that all authors put the camera window on the top right corner, and leave their camera on during the presentation.

STEP 1

You are screen sharing Stop Share


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Download Center Download for IT Admin

Zoom Client for Meetings  
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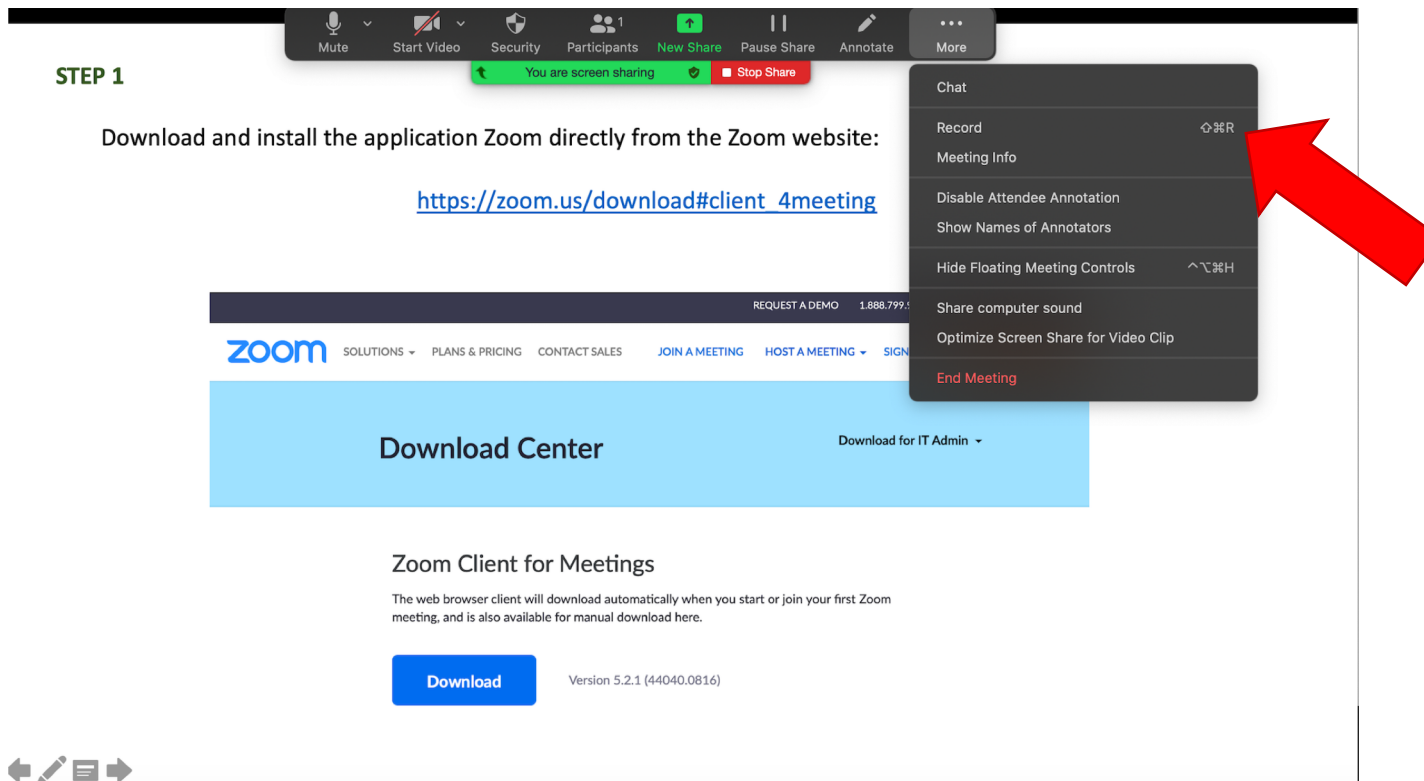
## STEP 8

Once you are ready to record, select the “Record” Option under the “More” button. Run the presentation. You can use several slides to present your poster. But remember, the maximum duration of your presentation is 4 minutes.

**STEP 1**

Download and install the application Zoom directly from the Zoom website:

[https://zoom.us/download#client\\_4meeting](https://zoom.us/download#client_4meeting)

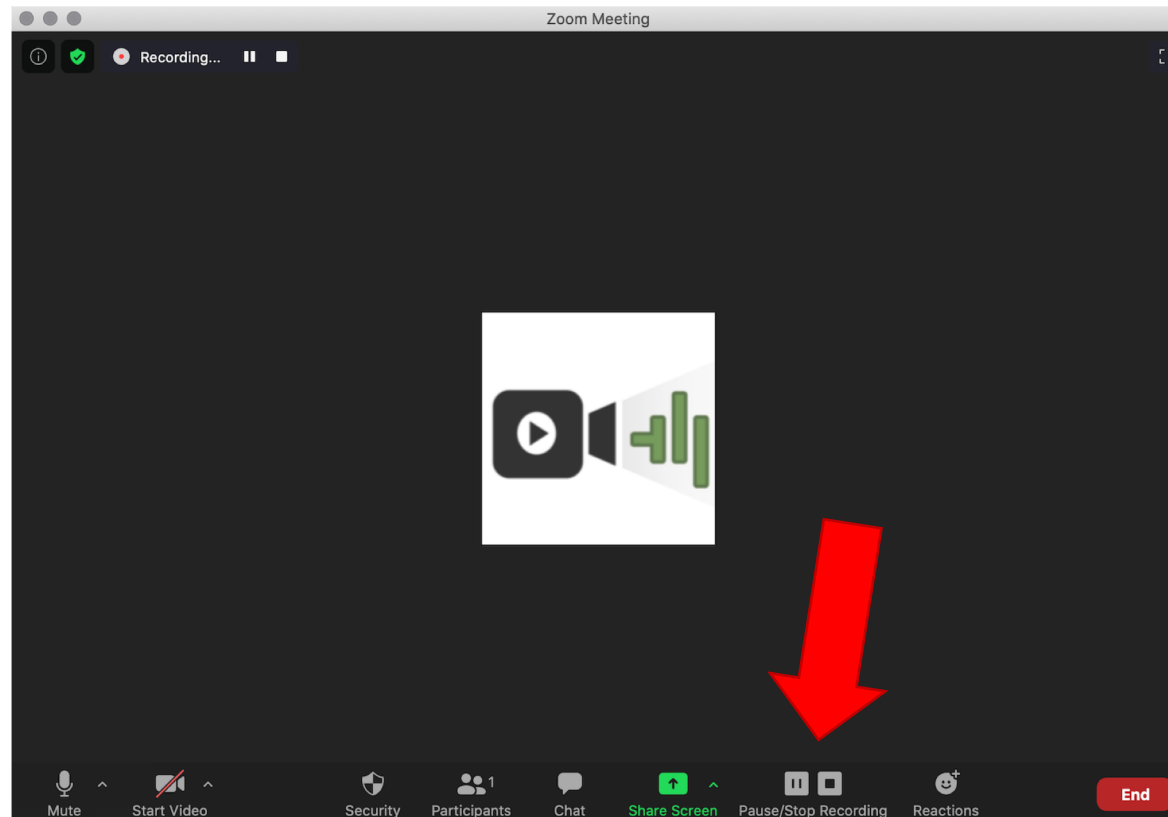


The screenshot shows a Zoom meeting interface. At the top, there is a toolbar with icons for Mute, Start Video, Security, Participants, New Share, Pause Share, Annotate, and More. Below the toolbar, a green bar indicates 'You are screen sharing' and a red bar indicates 'Stop Share'. The 'More' menu is open, showing options: Chat, Record (highlighted with a red arrow), Meeting Info, Disable Attendee Annotation, Show Names of Annotators, Hide Floating Meeting Controls, Share computer sound, Optimize Screen Share for Video Clip, and End Meeting. The background shows the Zoom website's 'Download Center' for the 'Zoom Client for Meetings', with a 'Download' button and version information (Version 5.2.1 (44040.0816)).



## STEP 9

When you finish your presentation, click on “Stop Recording” option. End screen Sharing by simply click on the red button “Stop Share”.



## STEP 10

Once you are back at the meeting, click the red “End” button. When you click the “End Meeting for All”, the session will be over, and your recording will automatically be saved on your computer under the zoom folder.

